

DATE: November 17, 2010

TO: Procurement Directors

FROM: Director, Policy Division

Office of Procurement and Assistance Policy

Office of Procurement and Assistance Management

SUBJECT: Interim Guidance on DOE Personal Property Foreign Transactions

SUMMARY: The attached Acquisition Letter provides interim direction and procedural guidance to DOE and NNSA on proper protocol for personal property transactions executed with foreign entities, to include property title transfers, loans and abandonments and pertains to personal property in the hand of the Federal government, contractor or a third party. Direction and guidance is specific to accountable personal property, as defined in DOE Order 580.1. Guidance in this Acquisition Letter shall be followed until DOE Order 580.1 is updated to include foreign transactions.

This Flash and its attachment will be available online at the following website: http://management.energy.gov/policy_guidance/policy_flashes.htm.

Questions concerning this policy flash should be directed to Sarah Ball at 202-287-1553 or by email at sarah.ball@hq.doe.gov for DOE or to Bruce Bakaysa at 202-586-0250 or by email at bruce.bakaysa@nnsa.doe.gov.

Attachment