

DATE: February 22, 2010

TO: Procurement Directors

FROM: Office of Procurement and Assistance Policy, MA-61

Office of Procurement and Assistance Management

SUBJECT: Acquisition Guide, Chapter 13.2 Purchase Orders

SUMMARY: This chapter discusses the Department of Energy's use of purchase orders as described in Federal Acquisition Regulation (FAR) 13.302 and the DEAR Section 913.304. Chapter 13.2 of the Guide will be available on the website at http://management.energy.gov/policy_guidance/Acquisition_Guide.htm

This flash will be made available online at the following website: http://www.management.energy.gov/policy_guidance/policy_flashes.htm.

Questions concerning this policy flash should be directed to Bea Dukes at (202) 287-1879 or beatrice.dukes@hq.doe.gov.

Melissa D. Rider Acting Director

Office of Procurement and

Assistance Policy