POLICY FLASH 2011-39

DATE: February 9, 2011

TO: Procurement Directors

FROM: Director, Policy Division
Office of Procurement and Assistance Policy
Office of Acquisition and Assistance Management

SUBJECT: DOE O 475.2A Identifying Classified Information

SUMMARY: On February 1, 2011, the Department issued a Contractor Requirements Document (CRD) to the above listed Directive.

Under the Department's Directives Program (DOE Order 251.1C), Heads of Field Elements are generally responsible for determining which contracts are to include the CRD. Contracting Officers, once notified, are responsible for incorporating the CRD into affected contracts. Since some Heads of Field Elements may not be aware that this change has been issued, Contracting Officers should request their determination of which, if any, contracts are affected and remind them that they may sign up for automated notification at www.directives.doe.gov.

This flash may be viewed at http://management.energy.gov/policy_guidance/policy_flashes.htm.

Questions regarding contracts intended to be affected by the CRD should be directed to the office identified in the "Contact" paragraph and questions regarding contract modifications should be directed to Helen Oxberger at (202) 287-1332 or helen.oxberger@hq.doe.gov.