



*Northern New Mexico Citizens' Advisory Board Meeting*

*September 24, 2008*

*2:00 p.m. to 8:00 p.m.*

*Santa Fe Community College*

*Santa Fe, New Mexico*

## **CERTIFIED MINUTES**

### **In Attendance:**

#### **NNMCAB Members-**

1. J.D Campbell, NNM CAB Chair
2. Pam Henline, EMSR Committee Chair
3. Mike Loya, EMSR Committee Vice Chair
4. Ralph Phelps, WM Committee Chair
5. Larry Rapagnani, WM Committee Vice Chair
6. Joseph Mark Chavarria
7. Donald Dayton
8. Robert Gallegos
9. Jane Gaziano
10. George Heindel
11. Ken LaGattuta
12. Antonio Lopez
13. Lawrence Longacre
14. Gerald Maestas
15. Kyo Kim

#### **Excused Absences-**

1. Kathleen Hall

#### **Absent-**

1. Karen Torres

#### **NNMCAB Staff-**

Menice Santistevan, Executive Director  
Lorelei Novak, Technical Programs and Outreach  
Grace Roybal, Office Administrator  
Edward Roybal, Sound Technician

#### **Also in Attendance-**

Christina Houston, Deputy Designated Federal Officer (DDFO) (Outgoing)  
Jeffrey Casalina, DDFO (Incoming)  
Ed Moreno, Facilitator

#### **Guests in Attendance-**

1. George Rael, DOE/LASO
2. Bruce Schappell, LANS

3. Paul Huber, LANL
4. Lorrie Bonds-Lopez, LANL
5. Anne Riedesel, Portage Inc.
6. Floyd E. Archuleta, Portage, Inc.
7. Robert Gilkeson, Citizen
8. Roger Snodgrass, Los Alamos Monitor

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**AMENDED MEETING AGENDA:**

- I. Call to Order- Christina Houston, DDFO.
  - II. Establishment of Quorum- (12 needed)
    - a. *Roll Call- 13 members*
    - b. *Excused Absence- Kathleen Hall*
  - III. Welcome.
  - IV. Approval of Agenda.
  - V. Approval of Minutes of July 30, 2008.
  - VI. Old Business.
    - a. Written Reports
    - b. Consideration and Action on Proposed Amendments to the Bylaws
    - c. Open Discussion from Board Members
  - VII. New Business.
    - a. Open Discussion from Board Members
  - VIII. Consideration and Action on Recommendations to the DOE
    - Recommendation 2008-04 (Tabled on 7/30/08) (Withdrawn)
    - Recommendation 2008-07 (Approved for Submission to DOE)
    - Recommendation 2008-08 (Approved for Submission to DOE)
    - Recommendation 2008-09 (Approved for Submission to DOE)
  - IX. Discussion with George Rael, DOE.
  - X. Consideration and Action on Fiscal Year FY'09 Committee Work Plans
  - XI. Public Comment Period.
  - XII. Election of Officers for FY'09
  - XIII. Wrap up Discussion.
  - XIV. Adjournment- Christina Houston, DDFO.
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## MEETING MINUTES:

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### **I. Call to Order.**

The regular bi-monthly meeting of the Northern New Mexico Citizens' Advisory Board (NNMCAB or CAB) meeting was held on September 24, 2008 at the Santa Fe Community College, Santa Fe, New Mexico. The Chair, J. D. Campbell presided. Ed Moreno served as the facilitator for the meeting. Christina Houston, Deputy Designated Federal Officer (DDFO) stated that on behalf of the Department of Energy (DOE), the regular bi-monthly meeting of the NNM CAB was called to order at 2:00 p.m. The regular meeting of the NNM CAB was open to the public and posted in *The Federal Register* in accordance with *The Federal Advisory Committee Act*.

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### **II. Establishment of Quorum.**

#### **Roll Call- 13 members present.**

Ms. Novak conducted roll call and announced a quorum with 13 members present at the meeting. Ms. Houston had previously approved an excused absence for Kathleen Hall.

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### **III. Welcome and Introductions.**

Ms. Houston opened the meeting with a few brief remarks. She introduced Jeff Casalina, incoming DDFO, to the Board. His first official CAB meeting would be on November 19, 2008. However, Ms. Houston noted he has already been attending meetings, budget discussions and getting to know the relevant issues of the Board. Working out of the site office, Mr. Casalina would provide the Board with a more direct link to the DOE. The NNM CAB was pleased to welcome the new Department of Energy (DOE) Deputy Designated Federal Officer (DDFO) Jeffrey Casalina.

Mr. Casalina greeted the Board and stated he appreciated this exciting opportunity to work with the Board. Recently, Mr. Casalina, his wife of 15 years, Cindy, and their son, Ivan, age 5, moved from their farm in Wisconsin to Los Alamos.

Mr. Casalina described his background and experience for the Board. Mr. Casalina received his B.A. in Geography from the University of Hawaii at Manoa. He went on to earn a Post-graduate Diploma in National Security and Strategic Studies, U.S. Naval War College. Mr. Casalina received his M.S. in Environmental Science and Policy from the University of Wisconsin- Green Bay. His thesis topic was, "The Feasibility of Home-Based Hydrogen Generators." Mr. Casalina is also a Certified Hazardous Materials Manager.

Mr. Casalina gained valuable experience as an Industrial Hygienist and Safety Inspector for various companies including UNOCAL Research Labs and Aetna Life and Casualty. Additionally, Mr. Casalina served a four-year tour with the U.S. Navy at a Naval Facilities Engineering Command based in Naples, Italy where he conducted contract negotiations, appraisals, market surveys and seismic safety inspections throughout Southern Europe and Bahrain. He has also had a 20-year career in real estate appraisal, leasing and property management. Mr. Casalina has focused his career in the direction of renewable energy research and advocacy. He developed a federally permitted fuel ethanol research lab and was involved in wind turbine siting issues. He also constructed a small wind turbine for his farm in Wisconsin. He planned to call his first CAB meeting to order in November.

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#### IV. Approval of Agenda.

The Board reviewed the agenda. The following changes or announcements regarding the agenda were made:

- Mr. Moreno reminded the Board that written reports were included in the meeting packets. To save time, the reports will not be given verbally; specific questions could be brought up in new business.
- Mr. Lopez requested that the Election of Officers for FY'09 be postponed until after dinner. Mr. Gallegos made a motion to move the election to 6:30 p.m. Dr. Campbell seconded the motion. The motion passed.

Action: Mr. Moreno asked for a motion to approve the agenda, as amended. Ms. Henline made a motion to approve the September 24, 2008 meeting agenda, as amended. Mr. Loya seconded the motion. The amended agenda was approved.

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#### V. Review of Chair Certified Minutes from July 30, 2008.

The Board reviewed the minutes from the July 30, 2008 CAB meeting. By previous instruction from DOE Headquarters, the minutes were certified and approved by the NNM CAB Chair.

Action: Mr. Moreno asked for a motion to approve the Chair certified July 30, 2008 CAB Meeting minutes. The members asked for a few clarifications to Secretary Curry's comments to the Board. Dr. Campbell moved to modify the minutes as requested, to include paraphrased comments from Sec. Curry with respect to full funding of the baseline prior to starting new non Environmental Management (EM) Programs at Los Alamos and to also include member's dissatisfaction with the NMED talking to the press about the CAB in a negative way. Mr. Maestas seconded the motion. The motion carried.

Action: Dr. Campbell moved to ask Ms. Houston to make a request of Ms. Melissa Nielson, DOE Headquarters to change the NNM CAB bylaws to allow 90 days to approve the minutes, as was the previous manner of approval. Mr. Dayton seconded the motion. The motion passed.

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#### VI. Old Business.

- a. Written reports from the Chair, Executive Director of the Board, and the EMSR and WM Committee Chairs were submitted. The reports were included as paper copy in the Board meeting packets.

– Report from Chair, J.D. Campbell:

☞ [View Chair's written report online](#)

A printed copy of Dr. Campbell's report can be requested from the CAB office at (505) 989-1662 or [via email](#). Dr. Campbell reviewed his written report for the Board and answered questions from the Board members.

– Report from Executive Director, Menice Santistevan:

☞ [View Executive Director's written report online](#)

A printed copy of Ms. Santistevan's report can be requested from the CAB office at (505) 989-1662 or [via email](#). Ms. Santistevan briefly highlighted the major points of her report for the Board. She announced the next Board meeting was scheduled for November 19, 2008 at the Santa Fe Community College.

– Waste Management Committee Report:

☞ [View WM Committee Chair's report online](#)

Mr. Phelps, WM Committee Chair, acted as the reporting member for the WM Committee. A printed copy of Mr. Phelps report can be requested from the CAB office at (505) 989-1662 or [via email](#).

– Environmental Monitoring, Surveillance and Remediation Committee Report.

☞ [View EMSR Committee Chair's written report online](#)

Ms. Henline acted as the reporting member for the EMSR Committee. A printed copy of Ms. Henline's report can be requested from the CAB office at (505) 989-1662 [or via email](#).

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**b. Second Reading- Proposed Amendments to the Bylaws**

The Board conducted a second reading for the proposed changes to the NNM CAB Bylaws. The copy referred to below represents the proposed changes to the NNM CAB Bylaws.

*Proposed Amendments to NNM CAB Bylaws:*

*Page 8, Item J. 2*

*An election to fill a vacancy will be held at the next regularly scheduled Board meeting after the meeting at which the vacancy was announced. The person to fill the vacancy will be elected by simple majority vote of those Board Members present.*

*Page 10, Item VI D. Administrative Decision Making*

*Page 10, Item VI F. Emergency Polling of the Board. When an urgent decision must be made by the Board between regular meetings, the Chair shall call and/or e-mail all members of the Board. Board members must be given full information about the issue to be decided and sufficient time to share opinions before the final decision is given. A quorum of the Board must respond. The emergency decision must be presented at the next Board meeting for ratification and official reporting in the minutes.*

**Action:** With a two-thirds majority quorum of the Board established, Ms. Henline made a motion to accept the amendment to the NNM CAB Bylaws as presented. Mr. Loya seconded the motion. The motion passed by unanimous vote. The amendment would now be sent to General Counsel for review and approval.

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**c. Old Business Matters from Board Members**

Mr. Chavarria addressed the Board. He was concerned about recent comments made in an email to Board members that referenced a person from the Santa Clara Pueblo in a non-professional way. The statements made in the aforementioned email offended him. He has informed his Governor of the comments. Mr. Chavarria spoke about his history back to the Manhattan Project at Los Alamos. He discussed his Community's concern about deaths from cancer. They continue to study the impacts of the Laboratory on the pueblo community. He is a member of the CAB as a citizen of Santa Clara Pueblo.

Mr. Chavarria was not sure how to resolve this and he takes comments like this very seriously. He told Dr. Campbell that the pueblo people at Santa Clara all know each other and he knows the actual person that was referenced in the comment. He felt it was very harsh and he will definitely stand with his people—and, if the person referred to in the offensive email asked him to, he would quit the CAB. Mr. Chavarria explained there are many environmental impacts to the pueblos and he is directly involved in these issues. He stated there was no real need for him to be on the CAB because he has a "government to government" relationship with the DOE. He felt the comment was very inappropriate and it discouraged tribal governments to interact and work with other entities. He was trying to balance his usefulness of sitting on the CAB when he has all these direct relationships with other regulatory agencies. (NMED, LANL, DOE)

Ms. Houston responded to Mr. Chavarria's comments by explaining that she recently had a conversation with Headquarters who were adamant that nothing would affect the DOE's relationship with the Pueblos as DOE has a very special relationship with the Pueblos. She cautioned the Board that if something like this happens again the DOE would hold the CAB leadership and the person who made the comment, accountable. This was a very serious issue to the DOE. All of the CABs have professional protocols for email and other communications that need to be diligently and courteously followed.

Ms. Houston discussed what happened to create this situation—this CAB has had a retention issue of the past four years—many of the people who have left have been minorities. The new DOE Deputy Federal Officer (DFO) Cate Brennan will be visiting this November. Both she and Mr. Casalina will go on a tour of LANL. In addition, they will focus on strategies for addressing these types of issues. The Board needed to take positive steps to ensure everyone on the Board was treated equally and with respect. Mr. Casalina stated he wanted to recruit more minorities and have a discussion with Mr. Chavarria. Ms. Houston appreciated Mr. Chavarria's attendance at the meeting and willingness to bring this issue to the table for discussion. She hoped this would help the Board in the future.

Ms. Henline appreciated Mr. Chavarria's statement and she thought the CAB members needed to learn more about these sensitive issues. Other members noted the need for more diversity and professional deportment.

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**VII. New Business.**

**a. Open Discussion with Board Members**

**– SSAB Letter**

Dr. Campbell introduced a letter to Secretary Rispoli from the Chairs of the Site



Specific Advisory Boards (SSABs) from across the complex. The Board would not be able to suggest changes but rather approve the letter or not. The letter described some of Secretary Rispoli's accomplishments and it was hoped that the letter would also help form a transition to the new administration.

**Action: Dr. Campbell moved that the Board approve his signature on the joint SSAB letter. Mr. Phelps seconded the motion. The motion carried by unanimous vote.**

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**– Evaluation Documents for MDA G and MDA-A**

Mr. Heindel brought up the Corrective Measures Evaluations (CME) for Material Disposal Areas G and A (MDA-G and MDA-A) and he noted the WM Committee's work plan where there were opportunities to review the documents within the given timeframe. Mr. Phelps agreed and stated that comments from the WM Committee could be presented to DOE in the form of a recommendation.

Mr. Heindel wanted to send comments to the NMED, perhaps in the form of a "white paper" from the CAB. Ms. Bonds-Lopez, LANL, stated the comment process might go on up to two years, which would give the CAB time for review.

With regard to MDA G, Dr. Campbell wanted to see the Performance Analysis (PA) and the Composite Analysis.

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**– Board Diversity**

Mr. Loya wanted to see more cultural diversity on this Board.

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**VIII. Consideration and Action on Recommendations to the DOE.**

The Board took up the business of consideration and action on the following recommendations.

- a. Recommendation 2008-04 (Tabled on 7/30/08) (Withdrawn)
- b. Recommendation 2008-07 (Approved for Submission to DOE)
- c. Recommendation 2008-08 (Approved for Submission to DOE)
- d. Recommendation 2008-09 (Approved for Submission to DOE)

*From NNM CAB Bylaws, page 9, section D, "Requirements for Recommendations to the DOE: The Board will strive for unanimity. If unanimity is not reached, then with a quorum present, recommendations shall be approved by a vote of 75 percent of those present and voting. If DOE has requested specific advice or recommendations and the Board cannot achieve the necessary vote to pass a recommendation, majority and minority positions shall be included in the report forwarded to the DOE."*

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- a. Recommendation 2008-04- "Environmental Management (EM) Budget Planning and Priorities for Available EM Funding of Legacy Waste Cleanup at LANL" was drafted by the Executive Committee of the NNM CAB.

**1<sup>st</sup> Motion: Dr. Campbell made a motion to bring 2008-04 off the table. Mr. Phelps seconded the motion. The motion passed.**

**Vote: Unanimously Approved**

2<sup>nd</sup> Motion: Dr. Campbell made a motion to withdrawal 2008-04. Mr. Phelps seconded the motion. The motion passed.

Vote: Unanimously Approved

Action: Recommendation 2008-04 was withdrawn and would not be submitted to the DOE.

b. Recommendation 2008-07- "Enhanced Organization and Training for LANL in Interfacing with Regulators" was drafted by the Waste Management Committee of the NNM CAB.

*The NNM CAB recommended implementation of DOE P 455.1, "Use of Risk-Based End States" as input to the clean-up evaluation and decision process for MDA G and all future waste sites at LANL with the intent to provide a means for assuring that long-term future land use of the LANL site is appropriately considered when evaluating the risk of clean-up options.*

Motion: Ms. Henline made a motion to approve Recommendation 2008-07 as presented. Dr. Rapagnani seconded the motion.

Vote: Unanimously Approved

Action: Recommendation 2008-07 was approved for submission to the DOE.

c. Recommendation 2008-08- "Improve Documentation for Monitoring Wells Used for LANL Environmental Restoration and Cleanup of Legacy Wastes Consistent With Data Quality Objectives" was drafted by the Waste Management Committee and Environmental Monitoring and Surveillance Committees of the NNM CAB.

*The NNM CAB recommended that DOE support and encourage LANL environmental restoration division management to promote better understanding among the CAB, NMED and independent reviewers of the way that LANL ensures data quality objectives are achieved in its groundwater monitoring program for the MDAs. This can be achieved through improved documentation, which provides the basis for specifying monitoring well design consistent with meeting required data quality objectives on a site-wide level. The intent of this recommendation was to support improved documentation to help resolve a data credibility issue that the NNM CAB perceives could have the effect of delaying the start of environmental restoration work at LANL.*

Motion: Mr. Maestas made a motion to approve Recommendation 2008-08 as presented. Mr. Loya seconded the motion.

Vote: Unanimously Approved

Action: Recommendation 2008-08 approved for submission to the DOE.

d. Recommendation 2008-09- "Regarding DOE/LANL Funding Priorities" was drafted by the Environmental Monitoring, Remediation and Surveillance Committee of the NNM CAB.



The CAB recommended that DOE provide future funding for the Environmental Management Legacy Waste Cleanup Program at LANL at the full level provided in the current 2006 Certified EM Baseline to accomplish the cleanup work in accordance with the terms of the Consent Order and the scheduled completion date of 2015. This full funding must be provided for cleanup as a priority task before consideration is given to initiating new non-EM program activities at LANL. Funding will be sufficient to cover new scope of work required by NMED and to make up for the deficits of the past few years. The intent of this recommendation was to get DOE to request the funding at the full level provided in the 2006 Certified EM Baseline necessary to assure Consent Order deliverables will be met by 2015 deadline.

Dr. Campbell made a motion to adopt 2008-09 as amended by deleting the second paragraph in the Comment Section of the draft, removing reference No. 2 and other editorial, non-substantive changes. Dr. Rapagnani seconded the motion.

Vote:

11 in favor

2 opposed

Action: Recommendation 2008-09 was approved for submission to the DOE.

## **IX. Discussion with George Rael, Assistant Manager for Environmental Programs, regarding DOE Implementation of CAB Recommendations.**

Mr. Rael welcomed Mr. Casalina. He was excited to have him as part of his team, when he made his decision to hire Mr. Casalina he knew that he had been highly recommended. He thanked Ms. Houston for all the work she has done as DDFO for the CAB, and stated she would hand over the gavel at the next CAB meeting on November 19, 2008.

### **– Implementation of the CAB recommendations**

Mr. Rael stated now that Mr. Casalina was on board, DOE was going to do a better job processing the Board's recommendations. Their goal was to capture the Board's recommendations, work with the Subject Matter Experts (SME) within a 30 to 60 day time frame, and then present the responses to the Board with Mr. Rael, Mr. Casalina and an SME. They are also tracking the recommendations and they plan to show the Board how the recommendations have improved the clean-up process at LANL.

He proposed that in January 2009 he would like to make a presentation to the Board on what the impacts of the CAB's recommendations looked like for the last year. In the April timeframe, with Mr. Casalina's assistance, they hoped to be caught up on the DOE responses to the Board's recommendations.

### **In summary:**

January 2009 they would have a first look, and in April, they planned to provide a more comprehensive picture of DOE implementation of the Board's recommendations.

Mr. Rapagnani asked prior to this time what has DOE done to implement recommendations. Mr. Rael referenced the Board's recommendations on incorporating Risk Based End States in their decision making process. He stated they have implemented several

of the Board's recommendations regarding the accelerated Baseline. Finally, he said they have incorporated many of the Board's recommendations internally; they just have not formalized the reporting (to the CAB) process yet. They do have a strategy in place now (outlined above) and more details will be provided as the project gets underway.

#### **X. Public Comment Period.**

Mr. Gilkeson signed up for public comment. He submitted a handout for the Board's review. He asked the Board to review his written presentation.

Mr. Gilkeson stated he has studied a contaminant plume at MDA-AB. He stated that LANL reports show that MDA-AB contains more than 80% of the Transuranic (TRU) waste buried in the ground at LANL. Monitoring wells show a plume of contaminants, which contains dissolved lead. Mr. Gilkeson believed that the underground hydrodynamic explosive experiments facilitated the transport of lead to the aquifer, which could have been occurring over the last 25 years. He directed the Board to his report and the data contained on page 4.

He stated that other monitoring wells also detected the lead contamination dissolved in the water at concentrations above the drinking water standards. He called the LANL reports—"irresponsible reports." According to Mr. Gilkeson, LANL has stated that no effects have been found by the current wells, but Mr. Gilkeson argued that this is because the wells are too far away to properly detect the contaminants of concern. He also found fault with the construction methods employed to make the wells. He compared another test well from 1960, which was four miles from MDA-AB that did not produce as high concentrations of contaminants. He believed that the high lead levels were not from corrosion but from a release of lead below the site that may possibly combine with the large levels of plutonium at the site.

He clarified his presentation by discussing the wells that were currently in place and he discussed the well screen length. Some wells have very long screened zones and might transport contaminants down through the aquifer. These wells needed to be plugged and abandoned and a more appropriate well put in its place. He stated that there was a productive zone in the regional aquifer that is below MDA-AB.

He suggested that the CAB could ask for a LANL presentation, ask EPA for further study, or ask Headquarters to address the contaminants. He believed that some of these contaminants are highly mobile.

#### **XI. Officer Elections for FY'09.**

Mr. Maestas reported on the election slate from the Nominating Committee.

##### **Declared Candidates for Chair:**

1. J. D. Campbell
2. Michael R. Loya

##### **Declared Candidates for Vice Chair:**

1. Ken LaGattuta
2. Ralph Phelps

Mr. Moreno called for any last nominations from the floor. No new nominations were brought forth.

**Action: Ms. Henline made a motion to close the nominations. Dr. Rapagnani seconded the**

1 motion. The motion was accepted.

2  
3 **Election Results: The CAB voted by paper ballot. J. D. Campbell was elected Chair of the**  
4 **NNMCAB and Ralph Phelps was elected Vice Chair.**

5  
6 Dr. Campbell stated that this was his last year he planned to run as Chair. Dr.  
7 Campbell would be available to help in the transition with a new Chair next year. He  
8 announced Officer Elections for the Sub-committees would take place during their regularly  
9 scheduled meetings in October 2008. Mr. Phelps stated he would not run for re-election as  
10 the Chair of the WM Committee.

11 Ms. Houston announced it was a very close race and she thanked Mr. Loya and Mr.  
12 LaGattuta for running. She reminded the members that this was everyone's Board and she  
13 encouraged cooperation and participation. She stated that mutual respect is the basis for a  
14 good working relationship.

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15  
16 **XII. Consideration and Action on Fiscal Year '09 Committee Work Plans.**

17 The Board took final action on its FY'09 Committee Work Plans. Both the WM and EMSR  
18 Committees work plans had been previously approved at the committee level. The Board as a  
19 whole took final action in order to submit the work plans to the DOE for review and approval.

20  
21 **– WM Committee Work Plan**

22 **Motion: Dr. Rapagnani made a motion to approve the WM Committee FY'09 Work Plan as**  
23 **amended. Mr. Maestas seconded the motion.**

24 **Vote: Unanimously Approved**

25  
26 **Action: WM Committee FY'09 Work Plan was approved for submission to the DOE.**

27  
28 **– EMSR Committee Work Plan**

29 **Motion: Mr. Phelps made a motion to approve the EMRS Committee FY'09 Work Plan as**  
30 **amended. Mr. Loya seconded the motion.**

31 **Vote: Unanimously Approved**

32  
33 **Action: EMSR Committee FY'09 Work Plan was approved for submission to the DOE.**

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34  
35 **XIII. Wrap-up Discussion**

36 **– Presentations**

37 Mr. Maestas would like to see more presentations made to the whole CAB and not  
38 separately to the Sub-committees. Additionally, he thanked Ms. Houston for her friendliness  
39 and participation.

40 Ms. Henline would also like to see presentations at the Board meeting but she  
41 questioned if there would be enough time in the agenda.

42 Dr. Rapagnani stated we had presentation from a concerned citizen during the Public  
43 Comment Period. He asked what we would do with the information?

44 Mr. Huber, LANL, volunteered to take Mr. Gilkeson's submittal for review and then the  
45 Board could ask LANL for its feedback.

1 Mr. LaGattuta stated that the data Mr. Gilkeson referenced is not new data. The data  
2 can be found on the LANL Water Quality Database.

3 Dr. Campbell thanked Ms. Houston for service as DDFO to the NNM CAB. He wished her  
4 well in her professional career. He appreciated all of the support and assistance she has  
5 given to all of CAB members.

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7 **– Member Trip to the Waste Isolation Pilot Plant in Carlsbad, NM**

8 Mr. Dayton made a few comments about the member trip to Carlsbad. He thanked the  
9 CAB staff for putting the trip together. The group met the Mayor and the Current Argus  
10 publication wrote an article about their visit, which he considered a good public outreach  
11 effort for the CAB. Overall, it was an excellent, well-planned and very educational trip.

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13 **– Ms. Houston discussed a few items with the Board:**

- 14 1. Mr. Casalina will serve as the direct contact for the Board. She reminded everyone  
15 that Mr. Casalina was the 'go through' for any requests by the Board, i.e. all requests  
16 needed to go through DOE first.
- 17 2. Monthly meetings with Mr. Rael will now go to quarterly meetings.
- 18 3. Ms. Cate Brennan, incoming DFO, will work closely with Mr. Casalina. She brings to the  
19 DOE a public involvement emphasis.
- 20 4. DOE is working to insure timely responses to CAB recommendations.
- 21 5. She wanted the members to make sure their work plans were accurate and covered the  
22 issues the members were interested in without overloading them.
- 23 6. Discussed external and internal surveys and more discussion will come out of the survey  
24 review.
- 25 7. Diversity, retention and cultural values will be on the forefront this year.

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27 **– A summary of the meeting's action items:**

- 28 ➤ Second reading NNM CAB Bylaws amendments- approved for submission.
- 29 ➤ Approved SSAB letter to Secretary Rispoli.
- 30 ➤ Approved Recommendations 2008-07, 2008-08, 2008-.
- 31 ➤ Recommendation 2008-04 was withdrawn.
- 32 ➤ The Board elected J. D. Campbell and Ralph Phelps as Chair and Vice Chair of  
33 the NNM CAB for FY'09.
- 34 ➤ The Board approved its Sub-committee Work Plans for FY'09.
- 35 ➤ The Board met and welcomed incoming DDFO, Jeff Casalina.

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37 **XIV. Adjournment**

38 Ms. Houston, DDFO, adjourned the meeting at 8:10 p.m.

40 Respectfully submitted,

41 

42 J. D. Campbell, Ph.D., P. E., Chair, NNM CAB  
43


*\*Minutes prepared by Lorelei Novak, NNM CAB Technical Programs and Outreach*


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**Attachments:**

1. [Final 9-24-08 CAB Meeting Agenda.](#)
  2. [SSAB correspondence to Secretary Rispoli.](#)
  3. [Report from Menice Santistevan, Executive Director.](#)
  4. [Report from J.D. Campbell, Chair, NNM CAB.](#)
  5. [Report from Pam Henline, Chair, EMSR Committee.](#)
  6. [Report from Ralph Phelps, Chair, WM Committee.](#)
  7. Draft Recommendations 2008-04 (Withdrawn), 2008-07, 2008-08 and 2008-09.
  8. Mike Loya's Statement of Intent for the Officer Elections.
  9. Ken LaGattuta's Statement of Intent for the Officer Elections.
  10. Notes from the September 2008 SSAB Chairs meeting by Ralph Phelps.
  11. Public Comment Handouts from Bob Gilkeson.
  12. NNM CAB Bylaws.
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**Public Notice:**

 \*All NNM CAB meetings are recorded in accordance with the Federal Advisory Committee Act. Audiotapes have been placed on file at the NNM CAB Office, 1660 Old Pecos Trail, Suite B, Santa Fe, New Mexico, 87505.

 \*Reference documents listed in the Appendix section of these minutes can be requested for review at the CAB office in Santa Fe.

\*For more information regarding audio transcription or any information referenced to or contained here in these minutes, please call the CAB office at (505)-989-1662.